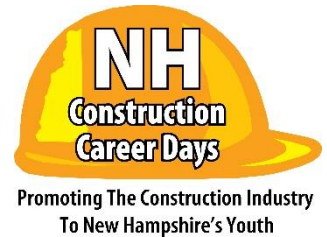


**Please READ
Completely**

**EXHIBITORS & VOLUNTEERS
FINAL DETAILS
September 22nd & 23rd 2016**



Thank you for participating in the **2016 NH Construction Career Days** at the Hillsborough County Youth Center & Fairgrounds 15 Hilldale Ln New Boston. The students will arrive between 8:15AM and 9:00 AM and will leave the facility by 1:00 PM. We expect a record number of students this year, over 1400 registered! Let's keep the students engaged and moving during their 4 hours with us!!

Special Notes for this year's Events: **ALL EXHIBITORS WILL BE DIRECTED TO THE SECOND ENTRANCE ([click here](#)) on the days of the events:**

For Traffic and Safety reasons, ALL EXHIBITORS MUST USE the secondary entrance on Rte. 13. Look for the signs. You may drive to your assigned building/area to unload for set-up, however all vehicles, not part of your exhibit, MUST be parked in the designated Exhibitor/Volunteer parking area by no later than 7:30 am each day.

Set up of displays can take place on Wednesday, Sept 21st between 2 – 6:00 PM; or Thursday, Sept 22nd from 6:00 -7:30 AM. **All exhibitors must be in place no later than 7:45 am** on both Thursday and Friday. Tables, chairs, and electricity (if needed) will be provided for you. PLEASE PROVIDE ALL OTHER ITEMS FOR YOUR EXHIBIT, including extension cords. This includes all safety equipment the students would need to safely experience the project you are offering. See SAFETY section below for list of safety gear provided to each student.

Break down of displays will be between **1:00 pm and 4:00 pm on each day**. For those exhibitors participating in both days, your exhibits may remain in place on Thursday overnight; all buildings will be locked, and the grounds secured. **Friday's breakdown will not begin before the last student bus leaves...no exception.**

Volunteers Needed: We have a limited volunteer staff available. We ask that **all adults** on grounds assist with keeping an eye out for anything that “doesn’t look right,” as well as assisting each other for the benefit and safety of all! There is a zero-tolerance policy for bad behavior. **YOU SEE SOMETHING, SAY SOMETHING!**

ID Bracelets: **EVERYONE** will be required to wear an ID Bracelet. Anyone not wearing a bracelet (to be issued at the gate of entry), will be considered “unofficial” and will be asked to leave immediately. **NO ONE** is exempt.

Safety: Each student attending Construction Career Days will receive a hard hat, a backpack, and a pair of safety glasses. “Stickers” for hard hats are a big hit with the students and we highly recommend having them available at your exhibit. ***All equipment operators and volunteers are required to wear hard hats and safety vests.***

Food/Refreshments: There will be a complementary coffee/Danish hospitality set up for all ADULTS (exhibitors, volunteers, chaperones). Concessions with hot dogs, hamburgers, soda, chip and pizza will be available, all under \$5.00. Water and apples will also be available at no charge.

NO SMOKING: This is a non-smoking event and facility. If you need to satisfy your habit, please exit the Fairgrounds. Should you see **anyone** smoking, please remind them of this policy. As adults, we need to lead by example.

Other: We do expect media coverage to be present. Should you NOT want to be photographed, or interviewed, please let me know ASAP. ***WMUR-TV will be on location with us on Thursday to shoot for Chronicle!***

Thank you again for helping us make this event a huge success.

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